

**C O L I S E U M
T E N A N T S C O R P .**

1775 BROADWAY, SUITE 424, NEW YORK, N.Y. 10019
TELEPHONE 212-581-4180 FAX: 212-581-4188



Coliseum Park Apartments •

**STANDARD TRANSFER REQUIREMENTS
COLISEUM TENANTS CORPORATION**

345 WEST 58TH STREET/30 WEST 60TH STREET

1. Purchase Agreement, completed and signed;
2. Contract of Sale, executed by all parties;
3. Two personal reference letters;
4. Two business reference letters;
5. Three bank reference letters;
6. Copy of most recent Federal Income Tax Return, including all schedules;
7. Statement of assets and liabilities, signed by purchaser or accountant;
8. Employment letter, stating position, salary and length of employment;
9. Landlord reference letter;
10. E.P.A. Lead Paint Disclosure Form (not for studios);
11. Lease/Commencement of Occupancy Notice for Prevention of Lead Based Paint Hazards – Inquiry Regarding Child; and
12. Check for \$150.00 for move-in fee.

IF APARTMENT IS BEING FINANCED:

1. Commitment Letter; and
2. Recognition Agreement, in triplicate.

NOTE: The original and two copies of the completed package must be collated and submitted to Rosedale Management Co., Inc. at least 5 business days in advance of the interview. **INCOMPLETE PACKAGES WILL NOT BE CONSIDERED. THERE WILL BE NO EXCEPTIONS.**

CLOSING COSTS

- Flip Tax: \$4.00/share
- Attorney's Fee: contact Larry Drath, Esq. at (212) 759-8205
- Transfer Fee: \$150.00 payable to Rosedale Management Co.

Rev. 1/00